



## **Position: VolunteerCo Online Meetup Leader**

**Reports to: Online Group Lead**

**Status: Volunteer**

### **Purpose**

A VolunteerCo Online Meetup leader is a small group planter. At least twice a year, the VolunteerCo Online Meetup leader launches an online group. With the assistance of the team leader, she chooses a topic her online group will focus on, the mom demographic she hopes to reach, the days and times her group will gather, and how long (number of weeks or sessions) her group will plan to meet. As a curriculum guide, she can use The MomCo Collective, MomCo videos, an outside book or a guide approved by the team lead, or she can create her own curriculum plan. At the end of her planned meeting schedule, the group can continue under the leadership of a MomCo member, or the group can close, depending on member interest. The Online Meetup leader works with the team leader to craft a group description that will appear in themom.co group search that will entice members to join, as well as update and manage the meetup roster and calendar once it goes live.

While leading the group, the VolunteerCo Online Meetup leader sets the tone for the group by planning meetings, welcoming members into the group, and connecting them to her and other group participants. She stays focused on the goal of providing consistent and meaningful support to the moms in her group and introducing every woman to Jesus or, for those moms who already know him, moving them into a deeper relationship with him through meaningful connection and conversation. The VolunteerCo Online Meetup leader is given the freedom to build a thriving online community both during and outside of group meetings, using whatever methods she feels will be most effective. A successful leader should expect to invest 10–15 hours a month and should enjoy working independently.

The VolunteerCo are a high-level, thriving group of women who volunteer their time to support the mission and vision of MomCo. Volunteers are passionate Christ followers, called and committed to intentionally investing in growing groups across the country and around the world with excellence.

### **Key Responsibilities**

- Manage and care for Online Meetups throughout the ministry year to serve a growing community of moms.
- Host an Online Meetup two times per year.
- Facilitate group meetings at least once or twice a month while the group is actively meeting.
- Using the resources MomCo provides, facilitate a high-energy, dynamic online meeting experience.
- Identify and encourage members to step into a leadership role.
- Participate in monthly team meetings with the online group lead and the other Online Meetup leaders.
- Participate in VolunteerCo training opportunities.



- Encourage member connection outside of the regular meeting times (Facebook, text thread, Marco Polo, etc.).
- Complete LeaderCo Certification.
- Maintain a high level of knowledge of MomCo leader resources: Leader Site, group management tools, events and membership.
- Provide relevant feedback to the online group lead regarding the needs of members and Online Meetup team.

#### Position Qualifications

- Is a follower of Jesus and able to faithfully sign and uphold The MomCo Faith and Values Statement.
- Understands and supports the vision and purpose of The MomCo.
- Able to anticipate needs, be a team player, take initiative, set goals and achieve them.
- Has an active MomCo membership and leadership experience.
- Able to work with different personalities and build rapport.
- Communicates effectively, both verbally and in writing.
- Demonstrates a high level of integrity, confidentiality and character.
- Remains professional when dealing with anyone inside or outside The MomCo.
- Is self-motivated with the ability to work independently to achieve personal and team goals.
- Has in-home access to the internet, social media, email, file attachments, and Microsoft Word and Excel.
- Desires to attend and work toward attending MOMCON.
- Shows accountability with her team leader in the form of regular and timely communication.
- Is willing to pray for the MomCo staff and ministry.
- Is willing to serve for a 12-month commitment and sign The VolunteerCo Commitment Form.

#### MomCo | Statement of Faith

Under God, MomCo embraces the following statements of faith, which we hold to be essential to our ministry and are the foundation upon which our ministry is based.

We believe in:

- The only true God, the sovereign Creator and Sustainer of all things, existing eternally in three persons: Father, Son and Holy Spirit (Deuteronomy 6:4–5; Acts 17:24–28; 2 Corinthians 13:14).
- The divine inspiration, entire trustworthiness, and final authority of the Bible on all matters to which it speaks (2 Peter 1:20–21; 2 Timothy 3:16–17; Psalm 119:9–11, 105; 1 Thessalonians 2:13).



- The full deity and humanity of Jesus Christ, who lived a sinless life; who atoned for the sins of the world on the cross; who was bodily raised from the dead and ascended into heaven as both Lord and Savior; and who will return in power and glory to raise all believers, to raise the dead, to judge all people and fully establish his glorious Kingdom (John 1:1, 14; Colossians 2:9; Hebrews 4:15; Isaiah 53:3–6; Acts 4:10–12; Matthew 26:63–64; 2 Timothy 4:1).
- The value and dignity of all humankind, who was originally created in God's image to live in love and holiness, but who became alienated from God and each other because of sin and guilt, and who are justly subject to the judgment of God (Genesis 1:26–27; Colossians 1:21; John 12:47–48).
- The justification, by God's grace, of all who repent and put their faith in Jesus Christ for salvation (Ephesians 2:8–10; John 3:16–17; Romans 4:4–5).
- The present ministry of the Holy Spirit, by whose indwelling and transforming power the Christian is enabled to live out their new life and new calling to evangelism and to the discipleship of believers within the fellowship of the Church (John 16:7; 1 Corinthians 6:19–20; Galatians 5:22–23; Matthew 28:18–20).
- The spiritual unity of believers in our Lord Jesus Christ, with equality across racial, ethnic, gender and socioeconomic differences (John 17:20–23; Revelation 5:9).

The passages of Scripture associated with each of the statements are not offered as proof texts; rather, they are intended to serve as a beginning place for further study.

## Statement of Christian Character and Mission

### 1. Christian Community and Activities

This organization is a community of like-minded Christian believers, consisting of those who serve the mission of the organization as its representatives, including all of the directors, officers and employees of the organization, each of whom is an integral part of the community

(a) Purpose/Mission Statement: This organization exists to accomplish the following mission, and all program activities of the organization shall be structured and conducted accordingly: *We encourage and equip moms of young children to realize their potential as mothers, women and leaders, in relationship with Jesus and in partnership with the local church.*

(b) Christian Expression and Exercise: MomCo exists to exercise its Christian beliefs as an expression of these beliefs to the larger community. In addition, the Corporation subscribes to the Christian belief that all of its activities, including the duties of the members of its faith-based community, should express the Corporation's beliefs and be rendered as a service to God. In short, both the mission of the organization and the association of its directors, officers, employees and volunteers are an exercise and an expression of the organization's Christian beliefs.



(c) **Statement of Faith Values:** Although other organizations may embrace a similar mission for nonreligious reasons, this organization's particular community and mission are an expression and exercise of our Statement of Faith and the obligations, character and mission outlined in points 2 and 3.

## **2. Faith-Based Community Representative's Obligations**

To express and exercise the organization's Christian beliefs, every representative of the faith-based community shall contribute to the Christian character and mission of the community and shall perform all of their duties as a service to God. Accordingly, each such member shall be ready, willing, and able to lead or contribute to distinctly Christian activities, such as worship or prayer services. Further, each member shall model the organization's Christian beliefs for the larger community, and all representatives of the faith-based community shall comply with the following obligations.

(a) **Beliefs:** Every representative of the faith-based community shall affirm the Statement of Faith and shall not subscribe to any religious beliefs inconsistent with this statement.

(b) **Christian Conduct Standards:** Representatives of the faith-based community shall at all times (both during working and nonworking hours) endeavor to conduct themselves in a manner that affirms biblical standards of conduct in accordance with the Corporation's Christian beliefs. Such conduct standards include:

- Refraining from the use of illegal drugs (other than prescription medicines)
- Maintaining a responsible use of alcohol and tobacco that avoids drunkenness or addiction
- Refraining from engaging in sexual conduct outside of marriage
- Other practices and policies as may be adopted by the Corporation

## **3. Preserving the Organization's Christian Character and Mission**

(a) **Noncompliance by Representatives:** If any member of the faith-based community does not comply with the obligations set forth in section 2, the organization may determine whether such representative intends or is likely to continue in such noncompliance. Then the organization may dismiss such representative from his or her position on the basis that such representative's noncompliance is inconsistent with and undermines the expression and exercise of the Christian character and mission of the organization.

(b) **Mission-Based Exceptions:** In situations where the Corporation's mission can best be advanced by employing an individual who cannot comply with one or more of the Faith-Based Community Representative's Obligations, the CEO shall have the discretion to authorize an exception to this Policy and approve such individual's employment. However, the CEO shall not grant any such exception unless



he/she first determines that such exception will not materially impair the distinctive Christian expression and exercise of the Corporation's faith-based community. Any individual granted an exception shall be required to acknowledge that he or she understands and agrees to the Corporation's mission and values.

(c) **Mission Partners/Volunteers:** Volunteers working with the Corporation other than in an official representative capacity shall not be considered as representatives of the Corporation's faith-based community. Nevertheless, volunteers serving with the Corporation shall be required to acknowledge that they understand and agree to support the Corporation's mission and values.

## MomCo Ministry Values

**Dignity:** The dignity of each individual life and mother of preschoolers, no matter where she has been, what she has done or how she is choosing to live her life today, embracing both believers and nonbelievers and all ethnic and socioeconomic groups.

**Women:** The equipping of women to become all that God has designed them to be.

**Mothering:** The value of mothering for its contribution to individuals, children, society at large, future generations and eternity.

**Relationships:** Relationships including the male/female marital relationship, the parent/child relationship, and the ultimate fulfillment of all relationship needs through a personal relationship with Jesus Christ.

**Marriage, Family and the Single Life:** The value of biblical marriage, the covenant relationship between one man and one woman, which is intended to be a lifelong union of husband and wife. The single life, either by call or circumstance, is honored by God. Unmarried people are an important part of the Christian community.

**Human Sexuality:** That sexuality is inherent in God's creation of human beings in his image as male and female. Husbands and wives are called to exclusive sexual fidelity to one another, and single persons are called to abstinence. God intends and enables all people to live within these boundaries with the help of the Holy Spirit and in the fellowship of the Church.

**Relationship Evangelism:** Relationship evangelism as expressed through Christ-like relationships in an environment for growth and spiritual development, where faith is shared through actions and words.

**Leadership Development:** The equipping of women, volunteer leaders, staff and board to gain skills and confidence in their leadership ability; to understand their influence in their family, community and world; and to guide others through relationship evangelism.



**Leadership Qualifications:** Personal relationship with Jesus Christ and growing toward maturity in relationship with Jesus Christ, evidenced in godly character, behavior and attitudes, as expressed in Scripture.

### **MomCo Statement of Volunteer**

I hereby state that I am volunteering to perform work duties for The MomCo without the expectation that I will be paid any wages or salary or any other type of compensation for my work and that it is my informed and deliberate intention to be a volunteer.

I also understand from time to time I may receive gratuities, in the form of cash reimbursements, transportation, or room and board, in the sole discretion of MomCo. I claim no right to these gifts and do not consider them as payments in exchange for my work. I am serving as a volunteer and NOT AS AN EMPLOYEE.

As a volunteer, I realize I have no legal claims for minimum wages, overtime premiums, worker's compensation, unemployment compensation, or other provisions of law for employees. Rather, it is my desire to gratuitously help MomCo accomplish its God-given purpose.

I hereby release all claims of any kind, type or description, arising from my activity as a volunteer, known or unknown, which I may now or hereafter have against MomCo, and I further declare all of the contents of this statement shall be binding upon my heirs, successors, personal representatives and assigns.

MomCo asks all volunteers to sign the above "Statement of Volunteer." This is for mutual protection, and its purpose is to avoid any misunderstandings regarding payment for my valuable volunteer services at MomCo.

By agreeing with The MomCo Statement of Christian Character, Faith and Mission, I affirm that I also believe in and teach the foundational truths of the Christian gospel. By agreeing with The MomCo Statement of Christian Character, Faith and Mission as well as the Statement of Volunteer, I understand these values guide both the volunteer and MomCo in all we do. Because these beliefs and values are foundational to the ministry of MomCo, we reserve the right to have final authority on my volunteer assignment.

MomCo asks all employees, volunteers and board members of MomCo to faithfully sign and uphold The MomCo Statement of Christian Character, Faith and Mission. In addition, MomCo asks all volunteers to sign and uphold the Statement of Volunteer.



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